

DRAFT MEETING MINUTES
CITIZENS' TRANSPORTATION ADVISORY BOARD (CTAB)
December 2, 2014

Transit Administration Building located at 1015 Transit Drive, Large Conference Room

I. CALL TO ORDER/ESTABLISH QUORUM: Meeting came to order at 1:35 P.M.

Members Present: Jim Egbert, Rick Hoover, Derek Phipps, Brian Risley, Parry Thomas and June Waller

Steve Murray arrived at 1:45 P.M.

Staff Present: Tim Roberts, Sr. Transportation Planner; Craig Blewitt, Transit Services Manager; Kathleen Krager, City Traffic Engineer; Aaron Egbert, Sr. Civil Engineer; Ryan Phipps, Civil Engineer III; Kelli Patrick, Administrative Technician

Others Present: Council Member Jill Gaebler; Aubrey Day, ATAC; Joe Vaccaro, CTC; Mina Liebert, Livewell; Dave Munger, citizen

II. CITIZEN COMMENT: None

III. APPROVAL OF MINUTES:

- **Mr. Egbert motions approval of the November 4, 2014 minutes. Mr. Risley seconds; unanimously approved 6-0.**

IV. PUBLIC WORKS REPORTS

A. Dashboard

- The Public Works Dashboard was not available as the employees who are tasked with this have been working on the Cartegraph update.

B. Transit Report/Regional Study Update

- Craig Blewitt briefed the Board on some of the highlights from the Transit Report that was included in the packet.
- He advised that ridership is strong, and participation in Metro Rides is steadily increasing.
- The 2040 Transit Plan is nearly complete.
- MMT received two national awards in October.
- There was discussion regarding whether the Specialized Transportation providers plan to combine their dispatch, and if CTAB is the primary advisory committee for Transit. Craig Blewitt advised that the providers are planning to combine dispatch, and that CTAB is the primary advisory committee.

V. SUBCOMMITTEE REPORTS

A. Airport Advisory Commission

- Rick Hoover reported that outbound passenger rides are up 4.5% and inbound up by 6.8% from the previous month, however both are still down from last year. He also stated that bad weather in Denver can be a good thing for Colorado Springs Airport, as airlines are charged by every 1,000 pounds for flights that land here. Free parking is having a benefit for travel out of the airport with numbers being available after the holiday season.

B. PPRTA CAC Monthly Update

- Jim Egbert advised the Board of the report included in the packet and provided a brief summary.
- Kathleen Krager advised that the City is going to CAC to request a shift in funding to put more dollars towards Cimarron/I25.

C. ATAC/PPACG Non-Motorized Plan Update

- Tim Roberts discussed the upcoming Healthy Eating Active Living resolution that is going before City Council. The ATAC had unanimous support for its approval.
- He advised that OWN had some concerns about Colorado/30th being priority corridors, however ATAC did not reconsider their recommendations.
- There was discussion regarding the Non-Motorized Plan being mainly for Commuter Bikes, however the City considered all travel in prioritizing the second tier recommendations.

VI. NEW BUSINESS:

A. CTAB representative for PPRTA CAC

- Rick Hoover's term as the CTAB representative for CAC is expiring.
Mr. Murray moves to reappoint Mr. Hoover as the CTAB representative on the Citizen Advisory Committee. June Waller seconds, unanimously approved 7-0

B. CTAB representative for ATAC

- There was discussion regarding holding off on appointing a CTAB representative for ATAC until the three openings on CTAB are filled, and possibly combining the applications for ATAC and CTAB for a larger group to select from.

C. 2015 Missing Sidewalk Program

- Aaron Egbert and Ryan Phipps gave a presentation on the City's Missing Sidewalk Program.
- Discussion ensued regarding other sidewalk funding sources, and what locations should have top priority.
- It was also discussed that should a citizen have a concern regarding this program, CTAB should be the Board to advise City staff.

Mr. Hoover moves to recommend approval of the 2015 Missing Sidewalk Program list. Mr. Murray seconds, unanimously approved 7-0.

D. CTAB Meeting Framework

- Parry Thomas advised the Board that there have been comments regarding Board meetings going too long. Meetings more than 2 hours drag on and although citizen input is needed, the open forum is overused and often gets off point.
- Discussion ensued regarding limiting citizen input to 5 minutes or 3 minutes, and the Board and City staff not provide immediate response to the citizens' concerns until they have the opportunity to research it, and address it at a future meeting.
- Discussion included having all staff reports in written form and put on a consent item.
- It was also suggested to move the meetings back downtown if that was an option. The move was not supported.

Mr. Hoover moves to keep the meeting location at Transit. Ms. Waller seconds, approved 5-1 with Mr. Egbert not voting.

E. Truck Route Concerns

- Kathleen Krager reported that her Signs/markings group is inventorying truck route signs. Most missing signs are on State Highways. She will bring it to CDOT's attention at the next coordination meeting with CDOT.
- Further, she will meet with CSPD regarding ticketing drivers for not following truck routes.

VII. OLD BUSINESS

A. Cimarron/I-25 Project Update

- Kathleen Krager reported that the selection committee will be going through the proposals to select a contractor for the project the week of Christmas. Their recommendation will go to the Executive Oversight Committee the second week of January.
- The project is slated to be operational by September 2017, as RAMP money must be used by the end of 2017.

VIII. STAFF AND BOARD MEMBERS COMMUNICATIONS

- Kathleen Krager advised the Board there are two employees in the Traffic Engineering Department retiring at the end of the year.
- June Waller requested Kathleen send her a Truck Route map for District 4.

IX. NEXT MEETING SCHEDULE AND TOPICS

- The next meeting is scheduled for January 6, 2015 at 2:30 P.M.
- District 3 Transportation Map.

X. ADJOURNMENT

- Meeting adjourned at 4:02 p.m.